

**DRONACHARYA GROUP OF INSTITUTIONS, GREATER NOIDA**

**Question Bank**

**Professional Communication NAS 204**

- Q.1 Explain the nature and process of communication.
- Q.2 Discuss the different levels of communication with original examples.
- Q.3 Explain the role and importance of downward communication for the smooth working of organization.
- Q.4 What are the various channels of communication and how do they effect organizational culture?
- Q.5 Interpersonal barriers create obstacles in making communication cycle complete. Explain it.
- Q.6 Discuss intrapersonal barriers and remedy to overcome it.
- Q.7 What are the features of Technical Communication?
- Q.8 Discuss the need of Technical communication for Engineering students
- Q.9 What is communication and its role in day today life.
- Q.10 Explain the role and features of grapevine in organizational context.
- Q.11 Discuss the different direction in which communication flows in an organization.
- Q.12 Discuss and Differentiate the aim of Science and Humanities.
- Q.13 Why analyzing the audience and selecting an effective title for presentation is necessary?
- Q.14 Differentiate between Encoding and Decoding.
- Q.15 What are the various steps in planning the presentation?
- Q.16 What are the components of Non-Verbal Communication?
- Q.17 Discuss the components of Report Writing.
- Q.18 What is the difference between Man and Nature.
- Q.19 Discuss the impact of science on human activities.
- Q. 20 What are the social function of literature?
- Q.21 What is communication? What factors should be borne in mind in order to make communication effective? Describe.
- Q.22 Write short note on any two of the following:
- (1) Inductive and Deductive method
  - (2) Grapevine
  - (3) Meaning of Paragraph and the essentials of paragraph writing
- Q.23 What are the various levels levels of communication.
- Q.24 Discuss the intrapersonal barriers to communication

- Q.25 Often it is difficult to know where to begin. When you are preparing your presentation what do you think is the first thing you should consider? Why?
- Q.26 Differentiate between intrapersonal and interpersonal barriers to communication.
- Q.27 What are the organizational barriers to communication?
- Q.28 What is the difference between formal and informal communication?
- Q.29 Discuss the various components of Body language.
- Q.30 Explain the complete cycle of communication.
- Q. 31 What is Paragraph writing? Discuss the various kinds of paragraph.
- Q.32 What is Inductive method of paragraph writing?
- Q. 33 What is deductive method of paragraph of writing?
- Q. 34 What is Unity in paragraph writing/
- Q.35 Define coherence in Paragraph.